



BOLIVIA

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Bolivia

Everything in Bolivia is 'the highest in the world' - the mammoth Lake Titicaca, its capital city, La Paz, the silver mines of Potosi, and even the wineries.

Bolivia is the highest and most isolated country in South America, characterised by extreme differences in climatic and environmental conditions - from the soaring ice, capped Andean peaks to the dry salt flats, to the steamy Amazon jungles. Its beauty does not just lie in its geography but is reflected in vibrant indigenous cultures, colonial cities and ancient civilisations.

The people of Bolivia are some of the poorest in South America, yet are also known to be some of the most welcoming, making it a travel-friendly country.

Life outside of the project

With the highest percentage of indigenous people in all of the Americas (over 60%!), the first thing you will notice about Bolivia is its rich culture and history.

La Paz is the administrative capital of Bolivia and is located high in the Andes. Named as one of the 7 New Wonders Cities in 2014, the dramatic landscape is completed by museums, colonial buildings and many craft shops. There is an abundance of bars, cafes and restaurants and it is relatively cheap to eat out - making it a popular destination for visitors.

Kaya volunteers stay in a town on the outskirts of the city, with easy access to all the city has to offer, combined with, space, beautiful vistas and the small-town friendliness that will allow you to become a part of the community in no time at all!

Popular weekend options include trekking or sightseeing to the amazing Lake Titicaca, and excursions to the unmissable Uyuni Salt Flats.



Weather

Average temperature: 15°C

Wet season: November - April

Dry season: May - October

Construction and Animal Welfare Volunteering in the Bolivian Andes

BOLIVIA

The project

Volunteer with animals in the beautiful Bolivian Andes while combining construction work and animal welfare at the city zoo. You will also contribute to improving the buildings and gardens of the children's centre. This project is perfect for those who love animals and love getting their hands dirty. The city zoo is a forward-thinking initiative, twinned with Chester Zoo in the UK, using modern practices for animal welfare. It serves as a rescue center for indigenous animals, such as pumas, jaguars, bears and condors, and is also home to a few animals rescued from circuses, such as the lions. This project also incorporates groundwork at the local children's centre where maintenance of buildings and gardens, and construction of playground areas is available for anyone with skills in this area. The zoo welcomes hundreds of local Bolivian visitors every week and is an important centre for environmental awareness and education.

Role of the volunteer

At the zoo, volunteers help with ground maintenance as well as food preparation and developing interesting and stimulating toys for the different animals. The more help available, the more stimulus can be provided for the animals and the more improvements can be made in the park. Volunteers also help with preparing enclosures for new incoming animals, carrying out research with the on-site vets and zoologists, and making improvement around the park.

Outside the zoo, volunteers with skills in gardening, painting, building, woodwork, etc can lead improvement projects for the children's centre and other projects in a local nearby village.

Volunteers on this project can also choose to work with horses and children at the weekends on an equine therapy initiative so there is plenty to keep you busy and many ways that you can support local initiatives.

Skills required

As you will work alongside local people a basic level Spanish (level A1 Basic User of CEFR or better) is requested - though it is possible to take Spanish classes on-site to achieve this level prior to volunteering. Skills in environmental training, veterinary knowledge, an interest in gardening or those with an artistic eye are most welcome. Volunteers should also enjoy practical, hands-on activities and not mind getting dirty! You will be asked to send in a CV/Resume plus 2 personal references, and attend a short telephone interview to be accepted onto this placement.

Why choose this project

- ✓ Learn about the animals from the zookeepers and enjoy the outdoors.
- ✓ Gain experience from a leading example of how modern zoological institutions can be integrated in Latin America.
- ✓ Add an amazing experience to your CV / Resume while learning about the indigenous Bolivian culture.

Project location

Your project is based about 30 - 45 minutes outside of La Paz in a beautiful semi-rural village where there is a strong sense of community. Very few people speaks English, so it will be a great place to improve your Spanish language skills, and get a good feel for the Aymara culture. La Paz is the highest administrative capital in the world. It has museums, colonial buildings and many craft shops. There is an abundance of bars, cafes and restaurants and it is relatively cheap to eat out.

Your accommodation will be shared with other volunteers and interns, and will provide you with a magnificent view of the Andes mountain every morning.

Popular weekend options include trekking or sightseeing to the amazing Lake Titicaca.

Project facts

Duration: 4+ weeks

Requirements: Age 18+

Location: La Paz, Bolivia

Working hours: Monday - Friday (flexible)

Project availability: 1st, 3rd week of each month. RECRUITING FOR 20222

Arrival day: Monday

What's included

Accommodation: shared room in a volunteer house

Meals: Not included

Airport pick up: Airport pick up from El Alto Airport or the bus station in La Paz

Training: pre-departure information pack, on-site orientation and project induction, fundraising Guide

Support: 24-hour support

Excursion Planning: staff helps organise weekend activities (activity prices may be extra)

What's not

Flights

Insurance

Visas

Food - A kitchen is provided and volunteers regularly cook or eat out together

Daily transport to and from your project (45 min walk or local transport)

Optional Spanish classes are available for individuals/groups

Police/Government Background Check: US and UK citizens will be processed through Kaya (admin fee applies); all other nationalities must provide local police check.

Horse-assisted therapy volunteering in Bolivia

BOLIVIA

The project

This unique and innovative project in Bolivia consists of supporting a local foundation that provides therapy using horses to children and young people with disabilities including physical, mental, and behavioural issues. Volunteers are needed to help take care of the horses, the infrastructure, as well as assist with the therapy sessions. The project may involve some work on the weekends but can be compensated with some time off during the week depending on the current needs at your time of volunteering. The centre is fairly new and provides a way to support to patients and their families who might be facing daily discrimination due to the handicaps. The centre accepts children and young adults with disabilities such as cerebral palsy, downs syndrome, autism but also those who have suffered emotional trauma. Benefits of animal-assisted therapy are well known for people with special needs. Specifically, equine-assisted therapy is known to increase the rider's confidence, communication skills, as well as motor skills. Horseback riding promotes physical exercise as well as the feeling of mobility which is very empowering for someone with a disability.

Role of the volunteer

Depending on your skills and interests, you will get the chance to participate in a variety of tasks including caring for the horses, preparing them for the therapy sessions, supporting the maintenance of the centre, etc. You will also have the opportunity to organize activities like educational sessions, team building or recreational sessions to address topics like inclusion, environment and social issues.

Skills required

Interns must love animals and more specifically horses for this volunteer placement. The ability to ride a horse will be an advantage. Experience or willingness to work with infants and children, including those with special needs. A good level of Spanish (level B1 Intermediate User of CEFR or better) is needed to make the most out of this placement. You will be asked for a CV/Resume and to attend a telephone interview to assess your suitability for this placement.

Why choose this project

- ✓ Perfect project for those who love horses and working with children and young adults.
- ✓ Meet local Bolivian students volunteering on the project as well
- ✓ Make local friends while being mentored by local professional, while helping make a difference

Project location

Your living accommodation is based on the outskirts of La Paz, Bolivia, in a semi-rural village. There is a strong sense of community within the village where volunteers are welcome as the villagers are used to seeing them around. The village is situated in the mountains so you will wake up every morning to a magnificent view of the Andes. You will be completely immersed and have the chance to improve your Spanish language as well given only a few villagers speak English. Not to worry though, you will still be sharing your accommodation with other volunteers and will have the opportunity to meet like-minded individuals from all over the world. It will take you about 30 minutes to get to your project from your accommodation.

Bolivia offers plenty of activities to do on the weekend. You may choose to stay around the volunteer house and relax on a hammock with a book, or hike the mountains and discover the "Tibet of the Americas" and enjoy many stunning views. You may also want to plan a weekend getaway to the highest Lake on the planet called Lake Titicaca located at the Peruvian border. Don't forget to take part in the many fiestas and cultural celebrations, and make it to the market to buy your souvenirs and help the local community sustain themselves!

Project facts

Duration: 4+ weeks
Requirements: Age 18+
Location: La Paz, Bolivia
Working hours: Monday - Friday
Project availability: Project open all year.
RECRUITING FOR 20222
Arrival day: Monday

What's included

Accommodation: shared room in a volunteer house
Meals: Not included
Airport pick up: Airport pick up from El Alto Airport or the bus station in La Paz
Training: pre-departure information pack, on-site orientation and project induction, fundraising Guide
Support: 24-hour support
Excursion Planning: staff helps organise weekend activities (activity prices may be extra)

What's not

Flights
Insurance
Visas
Food, though a kitchen is provided and volunteers & interns regularly cook or eat out together
Daily transport to/from your project
Optional Spanish classes
Police/Government Background Check: US and UK citizens will be processed through Kaya (admin fee applies); all other nationalities must provide local police check.

Volunteer in a Children's Centre in La Paz, Bolivia

BOLIVIA

The project

Volunteer in a Children's Centre in Bolivia managed entirely by local families from a small community. Opened in 2004, the aim of the centre was to establish a community nursery near La Paz, where children could learn through play and creativity. Primarily providing a safe environment for up to 90 local children, including 25 aged 6 months to 4 years old, the centre also enables mothers to take up employment opportunities. The project is run by 10 locally trained women known to the children as "Tias". Following the initial success of the Children's centre, an after-school club has also been established for children aged 7-12 years. Children from impoverished backgrounds are able to attend a homework club and spend the last hours of the day enjoying creative time. The Children's Centre near La Paz aims to provide a safe and happy integrated childcare program for the local community. Volunteers bring enthusiasm, ideas, and an extra pair of hands to the Children's Center, as it caters for so many kids.

Role of the volunteer

No day will be the same when volunteering at the Children's Centre. Your skills and experience will determine what your responsibilities will be. Activities may include:

- work alongside the educators to run the nursery and take care of the children
- help prepare and serve meals - and clean up afterwards!
- run games and activities with children aged 6 months to 4 years old
- help with the homework club for the older kids
- run sports or create activities with children aged 7-12 years old
- Maintain the website and generating fundraising ideas for the Centre

You will be assigned a primary and secondary activity for the duration of your placement. Every volunteer will also be expected to participate in community environment work once a week, either planting trees or clearing public areas. You will also be invited to festivals and cultural activities which happen on a regular basis.

Skills required

Volunteers with all levels of experience are welcome. Trained teachers specializing in early years, primary years, TEFL, Montessori or Special Education Needs are on high demand. Volunteers with a passion for art, dance, theatre and music are also sought after. All volunteers must be caring, patient and willing to listen and work as part of a team. It is important you respect local methods even if they are different from your own.

Participants should speak basic level Spanish for this placement (level A1 Basic User of CEFR / and those wishing to help with homework will need level B1 or above). For those who want to learn or improve, Spanish lessons can be arranged for a small additional fee. Volunteers will be asked to submit 2 personal references and your CV/resume before being accepted onto this project.

Why choose this project

- ✓ Provide an extra set of hands and enable the Tias to run a wider range of activities for all of the children.
- ✓ Develop your own teaching skills in an early childhood education environment.
- ✓ Gain from experience working in an intercultural setting.

Project location

Your accommodation and project are based about 30 - 45 minutes outside of La Paz. It is a beautiful semi-rural village where there is a strong sense of community. You will be able to get a really good feel for the Aymara culture during your stay.

La Paz, the highest administrative capital in the world, has some wonderful museums, stunning colonial buildings and many interesting craft shops. There are plenty of bars, cafes and restaurants so you can definitely spend some time sampling the local delicacies on offer. Clubs and live music are also popular with young people.

Bolivia offers many other closeby activities including Lake Titicaca and the salt flats which are just two of the most popular weekend activities in the area.

Project facts

Duration: 4+ weeks

Requirements: Age 18+

Location: La Paz, Bolivia

Working hours: Monday-Friday (flexible)

Project availability: 1st, 3rd week of each month. RECRUITING FOR 20222

Arrival day: Monday

What's included

Accommodation: shared room in a volunteer house

Meals: Not included

Airport pick up: Airport pick up from El Alto Airport or the bus station in La Paz

Training: pre-departure information pack, on-site orientation and project induction, fundraising Guide

Support: 24-hour support

Excursion Planning: staff helps organise weekend activities (activity prices may be extra)

What's not

Flights

Insurance

Visas

Food - A kitchen is provided and volunteers regularly cook or eat out together

Daily Transport to and from your project (25 mins walk)

Optional Spanish classes are available for individuals/groups

Police/Government Background Check: US and UK citizens will be processed through Kaya (admin fee applies); all other nationalities must provide local police check.

Special Needs Equine Therapy Internship in Bolivia

BOLIVIA

The Internship

Intern abroad on our specialised equine therapy for disabilities project and help to provide therapeutic horseback riding for disabled adults and children in Bolivia. The center is funded and hosted by Universidad Mayor de San Andrés, which is located about 30 minutes away from your accommodation. It supports both adults and children that are experiencing physical disabilities, mental disabilities or some kind of emotional distress. The center welcomes approximately 10 to 25 children receiving therapy on a daily basis. Benefits of this type of equine assisted therapy are undisputable to people with special needs and with daily challenges that have experienced a trauma. Indeed, horse-assisted therapy is known to promote relaxation, coordination, muscle toning, confidence and overall well-being. The patients learn to control horses while riding which develops sensory and motor skills. Indeed, riding horses improve posture and balance as well as coordination. Also, equine therapy helps patients deal with their differences on a daily basis and learn essential life skill. "Standing taller" and being in control of an animal helps them accept their disabilities better, as well as teach them about themselves and trust the people and animals surrounding them. The center help the patients achieve their therapeutic goals as well the families providing additional emotional support.

Role of the intern

As an intern, you will assist to evaluate the patients' progress and create lessons' plans. Your role will be split between assisting with therapy sessions as well as lend a hand with the maintenance of the center and the horses. You will help patients work with a horse including mounting, dismounting, and caring for the horse with the goal in mind to help the patients gain confidence in the animal and help them learn to deal with their disabilities on a daily basis. You will assist to organise recreational, team building and educational activities for the staff, students and families around inclusion, environmental and social issues affecting disabilities. You will also need to help in the care and grooming of horses, stables and the surrounding areas.

Skills required

Interns must love animals, and more specifically horses for this internship. The ability to ride a horse will be an advantage; however, you will get adequate training upon arrival. Individuals with considerable experience with horses that can help care for, exercise and train up the therapy horses are welcome. Interns must be physically fit as the work can be strenuous helping patients mount, dismount, etc. A good level of Spanish (level B1 Intermediate User of CEFR or better) is needed to make the most out of this internship. You will be asked for a CV/Resume and to attend a telephone interview to assess your suitability for the internship. Please bring a laptop with you to complete your final report.

Why choose this internship

- ✓ Get involved in a unique type of physiotherapy treatment working with local professionals learning unique physical animal-assisted therapy techniques.
- ✓ Gain valuable experience through your own observation and the mentorship from the local staff.
- ✓ Acquire your own leadership and mentorship skills by adding a unique type of experience on your cv / resume.

Project location

Your living accommodation will be on the outskirts of La Paz, Bolivia, in a semi-rural village. Very few people speak English in the village, so it will be a great place to perfect your Spanish language skills and immerse yourself! Your project will be just 30 minutes away from your accommodation. Bolivia is known to be the "Tibet of the Americas" and is considered to be the most isolated and highest in Latin America. You will wake to stunning views, and have the opportunity to explore on the weekends. Why not visit the Lake Titicaca which is the highest Lake on the planet and can be found at the Peruvian border. The Andes mountain hides away many natural wonders that are waiting for you to discover on the weekends. Bolivians are very friendly people who love their culture and celebrations and will happily welcome you to their fiestas on your time off!

Project facts

Duration: 4+ weeks
Requirements: Age 18+
Location: La Paz, Bolivia
Working hours: 5 to 6 days a week
Project availability: Project open all year.
RECRUITING FOR 20222
Arrival day: Thursday

What's included

Accommodation: shared room in a volunteer house
Meals: Not included
Airport pick up: Airport pick up from El Alto Airport or the bus station in La Paz
Training: pre-departure information pack, on-site orientation and project induction, fundraising Guide
Support: 24-hour support
Excursion Planning: staff helps organise weekend activities (activity prices may be extra)

What's not

Flights
Insurance
Visas
Food, though a kitchen is provided and volunteers & interns regularly cook or eat out together
Daily transport to/from your project
Optional Spanish classes
Police/Government Background Check: US and UK citizens will be processed through Kaya (admin fee applies); all other nationalities must provide local police check.

Sports Coaching and Community Work in the Bolivian Andes

BOLIVIA

The project

This placement focuses on sports coaching and community work in the Andes aiming to support disabled and disadvantaged children. Football is the top sport in Bolivia and steps are being taken to integrate girls alongside boys. For those with sport therapy experience, there is an opportunity to get involved in equine therapy for children with disabilities. There are three community-based ventures for children from impoverished families in the area. The day care centre for very young children seeks to incorporate a number of physical and sports activities into its program. The after-school club for children aged 10-11 also benefits from the addition of structured sports' activities. And the children's home for those who are victims of abuse. Support is needed to help them build self esteem and communication skills while enjoying sports. The idea is to develop their English as well as work on a cultural exchange between the students and the volunteers.

Role of the volunteer

Become a sports and community volunteer in Bolivia and participate in a number of different elements of the project. Depending on your skills and experience you may be asked to:

- run after school sports activities for children aged 10-11 years old
- run exercises, games and physical activities with children aged 3-4 years old, including those with special education needs
- support a local equine therapy centre by helping at sessions with children
- participate in international relations and cultural exchange lessons with students aged 13-16

Every volunteer will be assigned a primary and secondary activity and each volunteer's activities will vary. You will be asked to participate in community work once a week, assisting with tree-planting and/or land-clearing in an effort to improve the environment. It is a great way to develop your Spanish and team-working skills.

Skills required

Volunteers with all levels of sports coaching or skills are welcome, preferably those with experience working with young or disabled children. You must be caring, patient, willing to listen and work as part of a team. It is important that you respect local methods even if different from your own.

Volunteers must be able to speak Spanish (level A1 Basic User of CEFR or better). You will be asked to submit 2 personal references as well as your CV / resume before being accepted onto this project. Spanish classes can be set up for an additional fee to help you develop your Spanish speaking skills.

Why choose this project

- ✓ Use your energy to motivate others while promoting gender equality and teamwork through sports.
- ✓ Develop the skills and knowledge of local people toward sports to ensure sustainability.
- ✓ Add a practical experience to your CV / Resume while staying active and having fun!

Project location

Your project location is approximately 30 - 45 minutes outside of La Paz in a beautiful semi-rural village. The villagers have a strong sense of community and you will be able to get a really good feel for the indigenous Aymara culture, with plenty of opportunity to develop your Spanish.

La Paz has an interesting folk museum, amongst others. Sagarnaga Street boasts many craft shops and cafes so is worth exploring. The Calle Jaen area is also very interesting as it contains cinemas and live music clubs. The views from Mirador Killi Killi are spectacular and certainly a must-see during your stay.

For those who want to venture further afield why not visit the famous salt flats, go trekking or go to the spectacular Lake Titicaca to complement your experience.

Project facts

Duration: 4+ weeks

Requirements: Age 18+

Location: La Paz, Bolivia

Working hours: Monday - Friday (flexible)

Project availability: 1st, 3rd week of each month. RECRUITING FOR 20222

Arrival day: Monday

What's included

Accommodation: shared room in a volunteer house

Meals: Not included

Airport pick up: Airport pick up from El Alto Airport or the bus station in La Paz

Training: pre-departure information pack, on-site orientation and project induction, fundraising Guide

Support: 24-hour support

Excursion Planning: staff helps organise weekend activities (activity prices may be extra)

What's not

Flights

Insurance

Visas

Food - A kitchen is provided and volunteers regularly cook or eat out together

Daily Transport to and from your project
Optional Spanish classes are available for individuals/groups

Police/Government Background Check: US and UK citizens will be processed through Kaya (admin fee applies); all other nationalities must provide local police check.

Veterinary Internship in Bolivia

BOLIVIA

The Internship

Come to La Paz and complement your studies or work experience by participating in this exciting veterinary internship in Bolivia. The project is based at a zoo where standards of animal care are high and it is partnered with a leading zoo in the UK. The zoo is home to indigenous Bolivian wildlife as well as non-indigenous animals that have been rescued from homes and circuses. Birds, mammals, reptiles, and fish such as condors and bears, are cared for by the local veterinarian team, under the guidance of the zoo's director. The zoo is in need of additional funding, as are many projects in Bolivia, but essential activities such as laboratory testing, nutritional enrichment and habitat development take place. Intern in Bolivia at this zoo and apply your skills and knowledge in a setting higher than you will have experienced before!

Role of the intern

During your veterinary internship you will work with the animal enrichment coordinator and the professional veterinary team at the zoo. You will receive a weekly activity plan. The main activities you may be involved with include:

- Monitoring of animal behaviours through observation
- Supporting local veterinarians with clinical work
- Assisting with nutrition related activities, including enrichment preparation
- The physical and chemical restraint of animals where required

Some of the potential study related learning outcomes from this internship include:

- ability to evaluate animal health up close and at a distance
- clinical examination skills and knowledge
- basic understanding of forensic methodology in a wildlife context
- wildlife psychology and well-being awareness, including meeting nutritional needs

During your internship you will receive an evaluation midway and at the end of your placement as well as support from the local team. You will be asked to complete a learning diary during your placement and to present your experience back to the project team in a report at the end of your internship. It is a fantastic opportunity to develop your passion for ecology and develop skills.

Skills required

Interns must love animals and either be undertaking veterinary or zoology studies, or be a trained veterinarian to be considered for this placement. You must be good at working as part of a team, and willing to learn from your colleagues. A good level of Spanish (level B1 Intermediate User of CEFR or better) is needed as some of the team speak very little English. Please bring a laptop with you to complete your report. You will be asked for a full CV/Resume and to attend a telephone interview to assess your suitability for the internship, as demand is high for places.

Why choose this internship

- ✓ Learn how indigenous animals in Bolivia are cared for in a zoo setting.
- ✓ Develop your CV / Resume and consolidate your studies.
- ✓ Work alongside a local professional team and gain an insight into the needs of local animals to Bolivia

Project location

Your project is based in a rural village with a strong sense of community located about 40 minutes from La Paz. Your project is about a half an hour walk or so from your accommodation. La Paz is the highest administrative capital in the world and there is plenty to do and see. Sagarnaga Street is a must see with its craft shops and cafes, as is Calle Jaen, an area containing cinemas and live music clubs. During the weekends why not venture further afield and explore the impressive Lake Titicaca or take a trek through the beautiful countryside.

Project facts

Duration: 4+ weeks

Requirements: Age 18+

Location: La Paz, Bolivia

Working hours: Monday-Friday

Project availability: 1st & 3rd week of each month. RECRUITING FOR 2022

Arrival day: Monday

What's included

Accommodation: shared room in a volunteer house

Meals: Not included

Airport pick up: Airport pick up from El Alto Airport or the bus station in La Paz

Training: pre-departure information pack, on-site orientation and project induction, fundraising Guide

Support: 24-hour support

Excursion Planning: staff helps organise weekend activities (activity prices may be extra)

What's not

Flights

Insurance

Visas

Food - A kitchen is provided and volunteers regularly cook or eat out together

Daily Transport to and from your project
Optional Spanish classes are available for individuals/groups

Police/Government Background Check: US and UK citizens will be processed through Kaya (admin fee applies); all other nationalities must provide local police check.

Project Costs for Bolivia

COUNTRY	PROJECT	2 WEEKS PRICING		4 WEEKS PRICING		EXTRA WEEKLY PRICING	
		Price GBP (£)	Price USD (\$)	Price GBP (£)	Price USD (\$)	Price GBP (£)	Price USD (\$)
Bolivia	Construction and Animal Welfare Volunteering in the Andes	N/A	N/A	£1099	\$1715	varies	varies
Bolivia	Horse-assisted therapy volunteering in Bolivia	N/A	N/A	£1099	\$1715	varies	varies
Bolivia	Volunteer in a Children's Centre in La Paz	N/A	N/A	£1099	\$1715	varies	varies
Bolivia	Special Needs Equine Therapy Internship in Bolivia	N/A	N/A	£1299	\$2028	varies	varies
Bolivia	Sports Coaching and Community Work in the Andes	N/A	N/A	£1099	\$1715	varies	varies
Bolivia	Veterinary Internship in Bolivia	N/A	N/A	£1299	\$2028	varies	varies

Program Agreement, Terms and Conditions

Thank you for choosing to apply for placement on a Kaya programme. We are committed to providing you the best support as you prepare for the experience of a lifetime, which is why we have laid down the following terms and conditions. By checking the agreement of these terms and conditions you have accepted to abide by the rules laid down in this agreement, and we suggest that you read the details carefully and speak to us if you require any further clarification. Please note there may be additional conditions that apply to individual placements.

Program Agreement Terms and Conditions

NOTE: The current terms outlined include temporary accommodations made to address the current Covid-19 global pandemic. We have called these Kaya Amended Coronavirus Terms – Kaya ACT. These temporary terms are outlined alongside Kaya regular terms and conditions and may be amended at any time. These are all shown in red for easy identification.

Deadlines, Dates and Prices

Applications are accepted throughout the year and are subject to limited space availability. Programs are priced individually and displayed on the Kaya website alongside each project. Deadlines are based on the dates of the desired placement. Some programs and project placements fill up prior to their published application deadlines. Apply early to secure your space. Important deadlines for the Kaya Programs are:

Early Application

Application can be made up to 1 year in advance, however, arrangement and communication of the program specifics will commence 2-3 months prior to program start.

Application Deadline

Programs have varying deadlines. Most are around 3 months prior to the program start. Last-minute bookings will be considered on an individual basis. Last-minute bookings are advised that their placement arrangements may require more flexibility to accommodate.

Total Fee Due

60 days prior to program start – unless specified for a particular project

Late Payment

Payment deadlines are displayed on the invoices provided. It is important to meet these deadlines to secure your placement, and missing these deadlines may result in the cancellation of your placement. Where a payment extension is requested, this will be considered on a case-by-case basis and will incur a late payment fee of £35/\$60 basis.

Program Start and Finish Dates, Current Prices, and “What’s Included” are displayed on the Kaya website alongside each project. Details shown on printed materials are subject to change. Projects prices are reviewed annually and bookings for the following year may differ from those listed. Payments may be made in GBP or US\$.

Application Instructions

Apply online: <https://www.kayavolunteer.com/book-now>

At the time of initial application, an application fee of GBP£75/ US\$95 is requested. This fee will be deducted from your total program fees. This is a non-refundable fee that enables us to process your application and ensures we work to match you with the best possible placement for your skills, interest, and needs. In the event that the application is rejected by Kaya, this payment will be returned in full. You will be provided the option to “speak to an advisor before submitting your fee”, but please note that your application may not be completed until payment of this fee is received.

Upon receipt of the application form and fee, we will contact you to arrange an online interview, work with our in-country teams to review your information, and offer you a placement in line with your request. Kaya will contact all applicants within 2 weeks of receipt of the application.

Confirming your placement: Once a placement is offered, you will have the option to confirm your placement and dates, and reserve your space with a confirmation fee of GBP£150/ US\$250. This fee will be deducted from your total program fees.

Kaya ACT: During the Covid pandemic, this payment will not be requested until travel to that country is possible (the host country borders open to you, and your home country is allowing travel to the host country). These will be deferred until confirmation of travel dates can be provided, at which time applicants may decide whether to proceed with, or cancel their application.

Until your confirmation fee is received we cannot guarantee your space on the program. See Trip Cancellation & Refund Policy below for further details.

Additional deposit fees: A small number of our programs have an additional deposit applied by our in-country project partners. You will be notified of this on initial inquiry if this exists for your program. Any payments made will be applied toward the total program fee. These additional deposits are non-refundable in all cases but can be applied to future participation for that specific placement if your placement dates need to be moved.

Trip Cancellation & Refund Policy

Kaya reserves the right to cancel any program if there are insufficient registrants (where minimum numbers apply) or if Kaya determines it is in the best interest of the applicant's safety and quality of programming to cancel the program. Kaya is not responsible for other costs incurred by applicants preparing for the trip. Should a program be canceled by Kaya, for any reason, applicants will be offered the option of positions in other Kaya Programs or a full refund on all fees paid, minus application fees and bank charges.

For participants wishing to cancel or shorten their program, the following terms apply:

- Application fees are non-refundable in all instances for successful applicants. Unsuccessful applicants will be fully refunded.
- Additional deposits, where applicable, are also non-refundable in all instances.
- Confirmation fees: If you decide to cancel, for any reason, any time up to 61 days before travel, we will provide a 50% refund, less application fee, and bank fees.

If the travel status of your program changes prior to your travel dates, and those are likely to interrupt your travel at your booked program time, we will provide a full refund, less application fee, and bank fees. Cancellations made within 60 days before departure will make confirmation fees non-refundable.

- Program fee balance – Payment of all remaining program fees are due 60 days prior to your program start date. Payment of program balance fees prior to this deadline are fully refundable up to 61 days before departure (minus any bank fees incurred). Payments not received by this deadline may result in the cancellation of your program or a late payment surcharge of £35/\$60.

If the travel status of your program changes prior to your travel dates, and those are likely to interrupt your travel at the booked program time, we will provide a full refund, less application fee, and bank fees.

- Under our standard terms, if you decide to cancel or shorten your program within 60 days of your program start, no refunds will be provided.

Individuals who cancel or shorten their program, for any reason (including health, bereavement, and visa issues) less than 60 days prior to the program start or during the program will not receive any refund, and we encourage you to approach your travel insurance to seek compensation in this instance. We are happy to provide proof of payment and cancellation if required. Travel insurance with trip cancellation coverage is strongly encouraged for this reason.

- **Kaya ACT:** Due to the impacts of Covid-19, for programs planned for 2021 we will be providing a more flexible cancellation policy. For programs with start dates in 2021, if you decide to cancel between 60-31 days prior to travel, a 50% refund less application fee and bank fees will be provided. Some programs are exempt from this flexible arrangement and you will be notified of this upon booking. After 30 days, no refunds will be provided.
- **Date Flexibility** – Participants will be permitted to change program dates any time until 2 weeks prior to departure, for any reason, for no additional fees. Last-minute changes will be considered on a case-by-case basis. New dates will be subject to availability. Programs being delayed to a future year may incur program fee increases. Dates must be changed prior to payment deadlines for “payment due” dates to be amended.

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- If the Participant cancels for any reason, the Participant must notify Kaya in writing. The cancellation will be effective upon receipt of the written notification by Kaya to info@kayavolunteer.com. Careful planning goes into developing volunteer and intern programs for every individual applicant. As a result, Kaya and our host communities and partners incur substantial administrative and planning costs, including accommodation reservation fees, prior to the start of each program.
- Kaya strives to ensure sustainable projects and quality programs for Participants. The Refund Policy is defined in an effort to protect and accomplish these goals. Kaya deals with each situation fairly, in consideration of well-established policies, and with the best interests of community members and Participants in mind.

Date and Project Changes

Upon application, you will receive an interview in which your placement and program dates will be discussed. When you confirm your placement and pay your confirmation fees, we will agree program dates against which your placement will be held. We encourage you to stick to these as the projects plan around your participation. Under standard terms, one (1) date or program change made prior to 60 days before departure will be accommodated for, at no charge, subject to availability. Placements moved to the following year may be subject to price increases. After 1 change has been accommodated for, any future changes made will be subject to an administration charge of GBP£40 / USD\$70 – payable at the time of change. For project changes where the original project incurred an additional deposit, the additional deposit amount will NOT be transferable to your new project.

Date changes requested within 60 days prior to departure will be considered on an individual basis, the original payment deadlines will apply and changes will be subject to an administration charge of GBP£40 / USD\$70 – payable at the time of change. Placement changes within 60 days prior to departure are typically not accommodated for, due to project commitments made at that time.

Under Kaya ACT, the 60-day deadline outlined for changing program dates without a fee has been reduced to 14 days, with further flexibility considered as a result of travel bans and advisories in place at the time of your placement.

Age

Participants must be aged 18 years over at the time of pick up, unless expressly agreed in advance by Kaya. Kaya reserves the right to cancel any application or terminate any placement, without refund, if false proof of age is found to have been supplied.

For participants under 18yrs, who have been accepted onto a Kaya program, parental consent is required and participants agree to our Code of Conduct, which includes strict policies about alcohol consumption. Where accepted, participants under 18yrs will not be offered any different or additional service or treatment to other participants. All participants under 18yrs must participate in an interview and require a reference from a professional person who has known them for over 2 years.

Program Flexibility

Kaya programs are different from travel or adventure programs. Each development project and work experience placement is unique and often cannot be implemented exactly as planned for a variety of reasons. Itineraries shown are a guide and the order of activities may be shifted in line with factors, including, but not limited to the weather, changing project needs, local regulations and individual situations. Project activities shown cover most areas that you may be asked to get involved, but additional activities may arise that require your assistance and not all activities shown may be carried out in the period of your stay. Applicants are advised that these variables may require changes before or during a program. Part of the challenge and growth opportunity is in adapting to changing conditions and overcoming the obstacles they may present.

Legal Jurisdiction, Release of Liability and Assumption of Risks

UK and European Participants:

Participants from the UK and European countries booking their placements on kayavolunteer.com enter a contract with Kaya Responsible Travel Ltd., of The Arches, North Campus, Sackville St, Manchester, a company registered in England and Wales (company number 6885700). This contract is governed by English law under the exclusive jurisdiction of English courts.

Participants from North America and other Non-European countries:

Participants from North America and other Non-European countries booking their placements on kayavolunteer.com enter a contract with Kaya Responsible Travel Ltd, part of the Global Educators Inc consortium of 3 Ferry Street, Studio 3-West, Easthampton, MA, a company registered in the state of Massachusetts, USA. This contract is governed by the laws of the State of Massachusetts, U.S.A., excluding Massachusetts's conflict of laws rules, regardless of your location. You hereby expressly consent to exclusive jurisdiction and venue in the federal and state courts located in Massachusetts U.S.A., for all matters or disputes arising out of or relating to these Terms and Conditions or your access or use of the Website.

All Participants:

In organising and managing volunteer projects, work experience placements, group programs, and courses, Kaya, its agents, employees, and staff give notice that they act solely on behalf of and for the benefit of the participants, on the express agreement that Kaya shall not be liable, financially or otherwise, for non-performance or unsatisfactory service; for the injury to persons including death, for loss of or damage to property, for accident or delay, and/or for expenses arising from strikes, weather, quarantine, sickness, government regulation, civil unrest or war, or from any act or omission of Kaya agents or employees, and/or airline, mail services, rail, bus company, vehicle rental entity, hotel, restaurant, or other suppliers of service.

By submitting this application form the participant assumes all of these risks and agrees to indemnify Kaya, its officers, directors, and employees harmless for any and all liability that may arise in connection with participation in the Kaya Programs. Kaya reserves the right to refuse any applicant admission to any program if he or she is deemed ill-suited for the program. Important program information will be sent to the email address provided on the application. Photographs, videotapes, and/or statements of participants may be used in promoting Kaya. Kaya publishes program and project photos on a regular basis on the Kaya website. These photos and videos are available for participants, friends, family, and interested individuals to download, email, or print for personal use. Photography usage for distribution purposes will be considered on an individual basis on application to Kaya.

Participants accept that they will be subjected to various physical and emotional demands and accept that the standard of living, including food, hygiene and accommodation in the relevant country may be below the general standards of their own country. The Participant also understands that certain risks may arise, including, but not limited to, hazards of traveling in remote areas; travel by automobile, van, bus, airplane, boat, train or any other means of conveyance; the forces of nature; civil disturbances; national or international conflicts; terrorism; arbitrary itinerary changes made by foreign governments or vendors; dive related accidents, boat accidents; interacting with dangerous wildlife; personal injury or illness from the local environment; accident or illness in remote locations without immediate evacuation or medical facilities; or negligent acts of third parties. The Participant asserts that they know, understands and appreciate these and other risks inherent in the program, agrees that participation is completely voluntary and assumes all risk associated with the program.

Kaya shall have no responsibility for any activities undertaken by the Participant outside the scope of those directly relating to the program, including activities that may have been recommended by Kaya staff, or it's partners, within the location. For all excursion activities, Kaya acts as an agent, not a principle of the activity. Any information provided by Kaya, including but not limited to information about visas, vaccinations, healthcare, climate, group sizes and packing requirements is given in good faith for information and educational purposes only but without responsibility on the part of Kaya or it's partners.

Travel Documents and Insurance

All participants must possess a valid passport for their Kaya trip. Participants are responsible for any costs associated with visas, airport taxes, obtaining the proper travel documents for their trip, and changes to flight itineraries. All participants must have valid, comprehensive health and travel insurance during the time of their program covering risks associated with a 'Force Majeur' event, medical emergencies and repatriation. Details of insurance must be supplied to Kaya prior to commencement of any program. Kaya reserves the right to refuse entry to programs if insurance details are not supplied.

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Behavioural Expectations

By joining a Kaya Program, the participant assumes certain obligations to Kaya, its community, and other program participants. If on-site program directors determine a participant fails to meet the behavioural expectations set out in this contract and within Kaya's Code of Conduct document, that participant will be asked to leave the program. Participants asked to leave under these circumstances will not receive a refund. In addition to other program responsibilities, as a program participant you are responsible for:

- Being in sufficient good health to undertake the program.
- Acting in an appropriate and respectful manner towards the local people, fellow travellers, program participants, and staff in accordance with the customs, laws, regulations, and ordinances of the country of placement.
- Following all health and safety protocols and precautions outlined by ground-team members.
- Communicating effectively your interests, skills, limitations, and needs to home community members and program staff members.

Disclosure

All participants must disclose at the time of application any pre-existing or existing medical conditions (including depression and eating disorders) and disabilities. Some placements may require doctor's notes as a requirement for participation – some of which may be dictated by legal requirements or liability purposes. Any medical conditions arising after Application and prior to Placement must be disclosed to Kaya prior to placement commencement. Kaya reserve the right to refuse applications based on these disclosures, if deemed necessary for the safety of the participant and the project. Kaya operates a policy of non-discrimination and any information provided that may impact an application will be discussed with the applicant prior to any decisions being implemented to establish the basis for any concerns. Kaya reserve the right to cancel any application, or terminate a placement without refund if false information or lack of disclosure is found to have been supplied. Kaya is not held responsible for the administration or monitoring of any medication. While Kaya makes every effort to establish safety conditions and risk assessment, Participants are warned that the general standards of health, safety and hygiene in many countries visited may not be of comparable standard to Western countries and hence a risk of injury and illness is inherent to this venture.

Some placements may require a police criminal background check, conducted by the government. This check shall be carried out at the applicant's expense with guidance from Kaya. Some placements require proof that volunteers are clear of certain medical conditions, through the provision of a health certificate. This check shall be carried out at the applicant's expense.

Complaints

If a Participant wishes to lodge a complaint in relation to their program, they shall first bring the complaint to the attention of the in-country coordinator, who will make reasonable efforts to deal with and, where possible, resolve the complaint within a reasonable time. If a Participant feels that a complaint is not being dealt with adequately by their in-country coordinator they should then contact the Kaya placement advice team to escalate the issue. If the coordinator is unable to resolve any serious complaint, and the participant chooses to terminate their placement early and depart the project, they shall provide the coordinator with a written version of events leading to their early termination, prior to departure. Refunds cannot be provided for early departure unless extreme circumstances are found, which will be determined at the sole discretion of Kaya. Issues reported after the end of a program that were not reported during the program, giving the site team an opportunity to address the issue in country, will not be considered for any compensation. Participants agree that Kaya shall not be liable for damages or compensation relating to any claim regarding inconvenience, disappointment, discomfort or loss of enjoyment.